

Dear Members,

Ref: Current and Active Motions and Directives of the NAWCC Board of Directors

The motions and directives of the Board is a listing of all actions taken by the Board to address the operation of the NAWCC, its governance, and policies. These actions go into effect at the time of their approval, to provide guidance to staff and our members regarding all matters affecting the association. Each of these items will remain in effect from its inception until it is replaced by a later revision or amendment, its purpose has been accomplished or completed, or its specific stated term has lapsed.

This document includes all motions and directives of the Board that are current, active, and in effect at the date of posting of the most recent motions. When any motion or directive in the list is superceded, completed, or expired it will be archived for historical purposes in the Archived Motions and Directives of the NAWCC Board of Directors, to be found as a separate document on this site.

Any questions regarding these motions and directives should be sent to the Bylaws and Procedures Chairman, NAWCC Board of Directors at [wahlnut@cox.net](mailto:wahlnut@cox.net) who will forward them to the Board for consideration and response.

STATUS	NO.	CATEGORY	SUB-CATEGORY	MOTION TEXT	ACTION TAKEN
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Current	2019 002 006	Standing Rules	Article 111	<p>That the Standing Rules, ARTICLE III. BOARD OF DIRECTORS, Section 1. Records, (b) Recording of Votes be amended as follows:</p> <p style="text-align: center;">ARTICLE III. BOARD OF DIRECTORS</p> <p style="text-align: center;">Section 1. Records</p> <p style="text-align: center;">(b) Recording of Votes</p> <p style="text-align: center;">1) Votes of the Board on all motions presented in Regular, Special, <del>or</del> Electronic Meetings, <u>or other formats authorized by the Bylaws will follow generally accepted parliamentary procedure appropriate for the meeting format. <del>other than those specified in Item (b) 2) will be recorded by yeas and nays, and reported by name in the minutes of those meetings.</del></u></p>	Carried
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				2) Votes of the Board on all motions, <u>except those taken by General Consent, will be recorded by yeas and nays. Roll call votes will be reported by name in the minutes of those meetings.</u> <del>for appointment of Directors, Committee Chairs, and approval of Awards for individuals shall be by secret ballot, with the results to be recorded as approved by the Board by the required majority.</del>	
Current	2019 002 00	Board of Directors	Appreciation	That the NAWCC Board of Directors issue a certificate of acknowledgement and appreciation to Derek Roberts in recognition of his years of dedication to the world of horology and in recognition of the numerous and substantial horological publications he authored on which numerous research has been and continues to be based.	Carried
Current	2019 00 003	Chairmen	Appointment	Appoint Director John Cote as Chair of the Development Committee effective immediately.	Carried
Current	2019 002 002	Finances	Appoint Accounting Firm	Motion to hire RKL accounting firm to be the next auditor and accounting firm for NAWCC for the next 5 years ending fiscal year 2023.	Carried
Current	2019 002 001	Board of Directors	Minutes	That the Board approves the minutes of the December 20, 2018 meeting as written.	Carried
	<b>END OF</b>	<b>2018</b>			
Current	2018 011 037	Finances	Charitable Annuity Fund	That he Board agrees that our Charitable Gift Annuity Fund is designated to be a long term fund account.	Carried
Current	2018 009 033	Standing Rules	Article II, Awards	That the Standing Rules Article II. Awards and Recognitions, Section 2. Special Awards, be amended to add sub- section "n" to read as follows:  (n) Kenneth D Roberts Horological Research Award  An award for original horological research and publication may be awarded subject to the following conditions: 1) Candidate must have performed original research (with period sources) on one or more horological topics. When appropriate,	Carried

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				<p>research should include one or more physical visits as part of primary sources investigation; 2) Candidate's research must be published in a book or journal (such as the Watch &amp; Clock Bulletin), or on-line equivalent; 3) Candidate must be a member in good standing.</p> <p>In years when awarded, a plaque will be presented to the recipient, preferably at the national convention. The award will be administered by the Awards Committee. Nominations for this award shall be submitted by members. Self-nominations are permitted.</p>	
Current	2018 008 030	Board of Directors	Executive Session	That the Board goes into Executive Session to discuss financial, legal and personnel issues.	Carried
Current	2018 008 029	Standing Rules	Article V	<p>That the following wording be added at the end of the current Standing Rules Article V Committees, Section 4 Functional Committees, (a) Convention Committee responsibilities:</p> <p>The Convention Committee is directed to provide a statement to be placed in the packet of all table holders and to be displayed prominently on all table sales registrations and sales forms that allowing non-members to attend the National and/or Regionals in no way affects the requirement that all table holders pay sales tax as may be required in the jurisdiction where the show is being held. No state permits the escaping of the requirement to pay sales tax even if the event is for "Members Only". NAWCC legal counsel has approved the following statement which shall be used verbatim:                      "Sale taxes are levied by some state and local governments. This legislation applies to all sales conducted at NAWCC events in compliance with these state and local laws. The obligation to collect sales tax has no relation to whether the Mart is open to the public or only to NAWCC members. Unless specifically exempt the fact that the sponsoring entity is a not-for-profit entity, including 501(c) 3 or any other designated tax-free entity, does not negate the requirement to collect sales tax and render it to the appropriate government agency. It is the responsibility of each individual conducting retail sales, including Mart table owners, to provide the required licensing, documentation, and taxes collected to the applicable tax agency. The NAWCC cannot and will not be held responsible for action taken by any government agency against those not complying with government regulations."</p>	Carried
Current	2018 008 028	Committees	Convention	The Convention Committee is directed to consider a visitors' day(s) at all National Conventions which shall be communicated to the Board of Directors as part of the final convention budget approval process. The Convention Committee shall additionally strongly encourage visitors' day(s) at all Regional Events to encourage attracting new members to the NAWCC and to	Failed Yeas 5 Nays 5 Absent 2

STATUS	NO.	CATEGORY	SUB-CATEGORY	MOTION TEXT	ACTION TAKEN
				improve mart sales.	
Current	2018 008 027	Board of Directors	Resolution	<p>That the Board adopt the following resolution:</p> <p><b>RESOLUTION IN RECOGNITION AND APPRECIATION OF DISTINGUISHED SERVICE FOR THE 2018 NATIONAL CONVENTION</b></p> <p><b>WHEREAS</b>, Star Fellows Marion Krajewski and Lu Sadowski, 2018 National Convention Co-Chairs, and the many other Chapters, Individuals and Businesses made the 2018 National Convention an outstanding event: Therefore be it</p> <p><b>RESOLVED</b>, that we, the Members of the Board, do hereby extend to Marion Krajewski, Lu Sadowski, and all of the volunteers and supporters our sincere and grateful appreciation for their dedicated service to the National Association of Watch and Clock Collectors and our congratulations on a very successful Convention and Diamond Jubilee Gala, and our best wishes for continued success, happiness, and good health in the years to come.</p>	Carried
Current	2018 008 026	Board of Directors	Minutes	Move approval of the minutes of the July 18-19, 2018 meeting as written.	Carried
Current	2018 007 025	Board of Directors	Adjourn	That the meeting be adjourned	Carried
Current	2018 007 024	Museum	Exhibits	To limit any one exhibit placed in the Museum rotunda dome cylinder to 120 days in any calendar year.	Failed Yeas 4 Nays 8
Current	2018 007 023	Finances	Capital Expenditures	<p>The Ansonia Street Clock (Quincy) is under restoration. When the restoration is sufficiently complete to consider showing in the Museum an engineering study must be funded to evaluate alternate locations in sufficient detail to allow fixed price estimates of building modifications if required.</p> <p>The funds for the engineering study will be included in the capital plan and the effort accomplished when funds are obtained.</p> <p>If building modification costs are identified, they will be submitted for approval on the capital</p>	Carried

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				plan and accomplished when funds are obtained.	
Current	2018 007 022	Standing Rules	Article III	To replace the current Article III in its entirety with the document presented, with any formatting changes necessary to comply with the existing document standards.	Carried
Current	2018 007 021	Committees	Museum Collections	That the Board appoint Phillip Morris as Chair of the Museum Collections Committee effective immediately	Carried
Current	2018 007 020	Nation Convention	Budget 2020	That the Board approve the preliminary budget for the 2020 National Convention in Dayton, Ohio as presented	Carried
Current	2018 007 017	Finances	Capital Expenditures	To table the motion on the Ansonia Project.	Carried
Current	2018 007 016	Finances	Capital Expenditures	Regarding the Ansonia Street Clock (“Quincy”) Project (Ansonia Project”) and Standing Rules provision found at Article 10, Section 3 that states, “All proposed construction, renovation, and other projects requiring capital expenditure in excess of \$50,000 will require a cost/benefit statement and review of available alternatives to be presented to the Board prior to Board approval,” the Board discussed and reviewed the Ansonia Project document dated July, 18, 2018 and, regardless of the merits that the Ansonia Project may or may not fall within the above provisions of the Standing Rules due to funds being raised by donors, the Board, by motion, hereby:  a)Accepts the Ansonia Project as compliant with the above provisions of the Standing Rules; b)Approves the plan proposal submitted on the Ansonia Project; and c)Approves the project parameters up to and including the Restoration and Engineering Studies stage.  Funding for future phases (capital improvements, and assembly and installation) as listed in Section C is planned to be completed and submitted to the Board of Directors for review and appropriate approval in 2020 upon completed final estimates and planned location placement.	See 2018-007-017
Current	2018 007 015	Finances	Capital Expenditures	That the threshold for requiring Board approval of a capital expenditure be raised from \$1,000 to \$2,500.	Carried
Current	2018 007 014	Finances	Audit	That the Board accept the NAWCC Financial Audit as prepared by Ross Buehler Falk & Company, LLP, as of March 31, 2018 and 2017.	Carried
Current	2018 007	Board of Directors	Meetings	Move to schedule monthly webinars except in the two months with physical meetings. Physical	Carried

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	013			meetings should include one at the Convention (as required by Bylaw) and a second near the end of the fiscal year, in conjunction with a regional event if feasible. Cancellation of any webinar will be discussed and voted upon on the Board of Directors Message Board.	
Current	2018 004 008	National convention	2020 site approval	That the Board approve Dayton, Ohio as the site for the 2020 National Convention as presented by the Convention Committee	Carried
Current	2018 002 004	Finances	FY 19 Budget	That the Board accept the proposed FY19 Budget as presented.	Carried
Current	2018 002 003	Finances	Pension Plan	That the Board change the 401(K) Defined Contribution Plan Document for the Non Standardized 401(K) Profit Sharing Plan of the National Association of Watch and Clock Collectors, Inc. (dated April 1, 1984) from a no Employer matching contribution plan to a discretionary Employer matching contribution plan as follows: "The Employer may make matching contributions equal to a discretionary percentage, to be determined by the Employer, of the Participant's Elective Deferrals."	Carried
Current	2018 002 002	Employees	Benefit	Motion add an additional week of paid vacation to employees with 40 or more years of service to NAWCC, Inc.	Carried
Current	2017 012 083	<b>END OF 2017</b> Board of Directors	Contracts	That it shall be the policy of the Board of NAWCC, Inc., it Officers and Directors that no contracts, agreements, or covenants (including but not limited to Conventions, Regionals, or Symposiums) that could obligate the NAWCC, Inc., financially or otherwise, shall be executed by any member, Officer, or Director of the NAWCC, Inc. unless such contract, agreement, or covenant has been reviewed and approved by the Executive Director of the NAWCC, Inc. and if required by Legal Counsel of the NAWCC, Inc.	Carried
Current	2017 012 081	National Conventions/Regional Meetings	Non-horological items	That the Convention Committee adopt the following language for Section 1, Page 7 of the Regional Meeting Guide: "Table holders will offer to sell items primarily of horological interest and ensure that non-horological items in the mart are appropriate for NAWCC events and of interest to the members, as determined by the respective event Regional Mart Chair or Regional Meeting Chair."	Carried

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Current	2017 012 079	Board of Directors	Executive Director	That the Board authorize the Executive Director to take the steps necessary to protect our intellectual property rights including but not limited to copyright and trademark.	Carried
Current	2017 012 077	Membership	1 <sup>st</sup> time members	That the Board approve the extension of the special first time member rate of \$52 to all first time members.	Carried
Current	2017 012 076	Finances	Capital Projects	That the Board approve up to \$10,000 from the Short Term Investment account for FY18 Capital projects to include: the elevator pit ladder, replacement of the storage shed, and review and possible remediation of the school earthquake damage and the damaged floor in the Ben Franklin Exhibit.	Carried
Current	2017 012 075	Employees	Bonus	That the Board approve a bonus compensation pool of \$15,000 to be allocated to staff by the Executive Director and paid in December 2017.	Carried
Current	2017 012 075	Finances	Audit	That the Board approve Ross Buehler Falk & company LLP for the FY'18 audit and tax filing for \$18,000. This compares to \$17,500 for FY'17 audit and tax filing.	Carried
Current	2017 009 067	National Convention/Regional Meetings	Items for sale	Upon consideration of the request dated 9-13-17 from the Convention Committee Chair and members of the Convention Committee to permit and govern the sale of non-horological items in the Mart, the Board requests that the Convention Committee modify Regional Meeting Guide and any other supporting materials such that table holders at Regional Events and National Conventions "primarily sell items of horological interest" and furthermore ensure that non-horological items for sale in the Mart are both appropriate for NAWCC events and of interest to members, as determined by the respective event Regional Mart Chair or Regional Meeting General Chair. The Board further requests that changes to the Guide in support of this motion be presented to the Board for formal approval, per normal procedures, as soon as possible.	Carried
Archive 2019-03	2017 008 063	Board of Directors	Committees	That John Connolly (CAN) be appointed Chair of the Awards Committee.	General Consent
Archive 2019-03	2017 008 062	Board of Directors	Committees	That Renee Coulson (TN) be appointed Chair of the Convention Committee.	General Consent

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Current	2017 008 057	Board of Directors	Committees		Carried
Current	2017 006 051	Board of Directors	Vision Statement	Approval of the proposed NEC Operations manual dated August 2017. That the Board update the NAWCC Vision Statement from “The NAWCC is the global leader in acquiring and disseminating knowledge and enhancing and furthering education with respect to the art, heritage, and science of time and timekeeping.” to “NAWCC’s vision is to be the premier educator in timekeeping and the preservation of timepieces.”	Carried
Current	2017 006 050	Board of Directors	Mission Statement	That the Board update the NAWCC Mission Statement from “The NAWCC is a community committed to preserving, encouraging, and stimulating interest in the art, heritage, and science of timekeeping.” To “NAWCC’s mission is to educate the world in the art and science of timekeeping.”	Carried
Current	2017 006 048	Board of Directors	Committees	That the Board appoint Robert Gary to the Chair of the Development Committee.	Carried
Current	2017 006 041	Finances	Investment Accounts	That the following positions are authorized to transact business for the NAWCC Investment accounts and will require two signatures to be in effect from July, 2017 through July, 2019, Board Chair, Board Treasurer, Executive Director, and Controller.	Carried
Current	2017 006 040	Finances	Bank Accounts	That the following positions are authorized to transact business for the NAWCC Banking accounts and will require two signatures (except for payroll checks) to be in effect from July, 2017 through July, 2019: Executive Director, Controller, and Manager of Member Services.	Carried
Current	2017 006 036	Board of Directors	Legal Counsel	That Myron J. Mintz, having agreed to serve in such capacity be and is herewith appointed <b>NAWCC Legal Counsel</b> for the term of the present Board (2017-2019), as provided in the Standing Rules, Article III, Section 3.	Carried
Current	2017 006 035	Board of Directors	Officers	During Board election of officers the successful candidate must achieve a majority vote. If after the first ballot this is not achieved the candidate with the lowest vote total will be dropped from the ballot. This process will be repeated until a candidate achieves a majority vote.	Carried
Current	2017 005 024	Board of Directors	Nominating & Elections Committee	Approve George Goolsby as a board appointee to the Nominating and Election Committee for term 2017-2021.	Carried
Current	2017 005 023	Standing Rules	Financial Matters	Change in the Standing Rules and Operations Manual. “Meals, including tips, are reimbursable to NWCC employees, instructors and non-Board volunteers and shall not exceed \$40 in total for any calendar day”. (ARTICLE X,Section 7)	Carried
Current	2017 003 014	Finances	Preliminary Symposium 2018	That the Board approve the Preliminary Budget for the 2018 Ward Francillon Time Symposium at the Henry Ford Museum and Greenfield Village, Dearborn MI	Carried

STATUS	NO.	CATEGORY	SUB-CATEGORY	MOTION TEXT	ACTION TAKEN
Current	2017 001 009	National Convention	Budget	To table the above motion by Volk on the modification of the Preliminary Springfield National Convention.T	Tabled
Current	2017 001 008	National Convention	Budget	That Preliminary Springfield National Convention Budget be modified as follows: Pre-Registration (Member) 1100 at \$75 = \$82,500 to Pre-Registration (Member) 1100 at \$60 = \$66,000 and On-Site Registration (Member) 250 at \$85 = \$21,250 On-Site Registration (member) 250 at \$70 = \$17,500 for a reduction of -\$20,250 Thus reducing the Net Income from \$87,420 by -\$20,250 to \$67,170	Table (see 009)
Current	2017 001 006	Chapters	Rescind Charter #191	That the Charter for Chapter 191 be rescinded.	Carried
Current	2017 001 005	Board of Directors	Museum Collections	That the BOD approve the Museum Collections Committee candidates as required by the Standing Rules Section 2-e.	Carried
Current	2017 001 004	Board of Directors	Liability Coverage	That we increase the BOD/Executive liability coverage from \$1 million to \$2 million. History: The current policy for \$1 million is \$3,293. To increase the coverage to \$2 million will cost \$822.	Carried
<b>END 2016</b>					Carried
Current	2016 012 082	Finances	Capital Budget	That the Board approve \$7,500 for Capital Expenditures for 2018.	Carried
Current	2016 012 081	Finances	2016 Budget	That the Board approve the 2018 budget as presented dated 12-2-2016 which results in a deficit of \$59,842.	Carried
Current	2016 012 080	Employees	Retirement Fund	That the Employer Contribution to the NAWCC Employee Retirement Saving Plan of 5% of compensation as defined in the plan, for the year 2017 be accepted.	Carried
Current	2016 012 078	National Convention	Budget 2016	That the Board to approve the 2018 National Convention Budget at York PA as presented 12-3-2016.	Carried
Current	2016 012 077	National Convention	Location	That the board approve the location and budget for the 2019 National in Springfield MA for June 28-30, 2019 as presented.	Carried
Current	2016 012	Board of Directors	Travel Expense Policy	That the NAWCC Travel Expense Policy, that applies to Officers, Directors, members and employees of the NAWCC when traveling on official business be amended as follows:	Carried

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	072			<p>The statement "Receipts are required for all individual expenses in excess of \$20" be changed to "Receipts are required for all expenses".</p> <p>The statement "Actual meals; no alcoholic beverages" be changed to "Meals are reimbursable to NAWCC employees only and shall not exceed \$40 in total for any calendar day".</p> <p>The statement "Other expenses such as telephone and internet service, but limited only to those ordinary and necessary to complete official business" be changed to "All other expenses not explicitly identified in this policy such as, but not limited to, telephone, internet service, laundry services and concierge services are not reimbursable</p>	
Current	2016 010 064	Finances	Ward Francillon Symposium	That the Executive Director be authorized to open a NAWCC special purpose bank account with up to \$5,000 US from the Symposium account and designate authorized persons with the Nüremberg bank, "Nüremberger Sparkasse". The account will be in Euros and utilized for planning and running the 2019 Ward Francillon Time Symposium to be held in Nuremberg, Germany.	Carried
Current	2016 07 051	Membership	Business Membership	That we increase the Business Membership to be the same level as the Contributory Membership effective January 1, 2017.	Carried
Current	2016 07 048	Membership	Business Associates	That a promotional first year full year membership be offered through NAWCC Business Associates at the rate of \$52.	Carried
Current	2016 02 014	Finances	Financial Plan	<p>That the Finance Committee develop a 3 year financial projection and financial plan to be presented to the Board at the Board Meeting in Louisville, KY, July 2016. The basis for the projection and plan to be that the membership, expenses, donations, endowment, investments and interest rates as well as other income and expenditures to be projected for the next 3 year periods be based on actual values of the identified items for the past 5 years. Capital expenditures should be included as appropriate. All assumptions are to be enumerated.</p> <p>History: This projection and plan are needed as the membership continues to decline, the expenditures continue to increase and the limited reserves are not sufficient to sustain the organization in its current mode of operation.</p> <p>It is incumbent upon the Board to initiate this study so that they are aware of the possible future significant financial problems and can initiate action before critical situations arise.</p>	Carried As amended
Current	2015 11 077	Finances	Dues	<p>That the increase in annual membership be approved as presented.</p> <p>Regular Membership \$8 = \$90                      Regular Membership \$8 = \$80                      Introductory 4 month \$5 = \$30                      Contributory Brass \$8 = \$110                      Contributory Silver \$8 = \$110                      Contributory Gold \$8 = \$110                      Contributory Platinum \$16 = \$200                      Contributory Ruby \$24 = \$290                      Contributory Diamond \$32 = \$380                      Business Regular \$15 = \$165</p>	Carried

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				Business Silver \$25 = \$275 Business Gold \$0 = \$500 Business Platinum \$0 = \$1,000 Business Ruby \$0 = \$2,500 Effective date for new members 01/01/2016 Effective date for renewals 04/01/2016	
Current	2015 11 067	Finances	Investment Policy	That the Board of Directors accept the new investment policy.	Carried Supercedes 2011-01-002
Current	2015 06 052	Symposium	2019 Nuremberg	That the NAWCC Board, based on the recommendation of the NAWCC Symposium Committee, authorizes the Symposium committee and Fortunat Mueller-Maerki, to proceed with advanced planning for the 2019 Ward Francillon Time Symposium to be held in September or October 2019 in Nuremberg (Germany) as outlined in the 'Concept Statement' dated May 23, 2015. A preliminary budget, and a request for final approval of the event shall be submitted to the Board at the 2016 summer NAWCC Board meeting.	Carried
Current	2015 01 003	Board of Directors	Electronic Meeting Procedures	That the following statement be added to the Electronic Meeting Procedure, dated December 2013, as the third paragraph under "Procedures for Real-Time Meetings." "Motions and topics for discussion to be included in this meeting shall be opened for discussion on the message board thread titled " <b>Board Private Discussions</b> " as early as possible, but no later than two weeks prior to the meeting to allow a discussion to take place on each topic prior to the scheduled meeting. Exception to the timing herein may be by the Board Chair."	Carried
		<b>END OF</b>	<b>2014</b>		
Current	2014 11 081	Committees	B&P Committee	That the B&P Committee be authorized to adjust, amend, or correct any link that is no longer workable due to root rot in the Motions and Directives documents.	Carried
Current	2014 06 028	National Conventions	Budgets	That the preliminary and final budgets for National Conventions shall be balanced, but shall not require any specific amount of profit.	Carried
Current	2014 06 018	Committees	B&P archiving	That whenever a motion is rendered moot by a superseding motion or other action of the Board, the Bylaws and Procedures Committee is authorized to archive the superceded motion without further Board approval or authorization.	Carried
		<b>END OF</b>	<b>2013</b>		
Current	2013- 12 063	Endowment Campaign	Gift Recognition	That the gift recognition document as amended be approved.	Carried
Current	2013- 11	Finances	Investment Manager	That the Board of Directors confirm the unanimous decision of the Finance Committee to appoint the Gretz Brothers of Merrill Lynch to take over our investment and endowment accounts following the	Carried

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	061			resignation of our prior Investment Manager.	
Current	2013-09-058	Board of Directors	Code of Ethical Conduct	To add Section B.6 to the BOARD OF DIRECTORS CODE OF ETHICAL CONDUCT to read "When the Board has issued information to obtain feedback, all Board Members will act appropriately to elicit responses from our members without bias. "	Carried <i>Supersedes 2112-12-59</i>
Current	2013-08-055	Members	Code of Ethical Conduct	To amend Something Previously Adopted, #2012-12-060, by adding the entire sentence of the stated motion as a new Section E: Chapter or Member Waiver of Liability, to the Member Code of Ethical Conduct. (That a copy of the Chapter or Member Waiver of Liability be made available for the use of members who are requested to help dispose of horological assets.)	Carried <b><i>Supersedes 2012-12-060</i></b>
Current	2013-08-054	Members	Code of Ethical Conduct	To amend Something Previously Adopted, #2012-12-059, by adding the entire sentence of the stated motion as a new Section E: Chapter or Member Waiver of Liability, to the Member Code of Ethical Conduct.	Carried <b><i>Supersedes 2012-12-059</i></b>
Current	2013-07-050	Development Campaign	Gift Acceptance Policy	That the Development Gift Acceptance Policy and Reporting Campaign Gift, Counting and Reporting Policy, be adopted by the Board, subject to the Campaign Steering Committee adopting and reporting to the Board the beginning and ending dates for the campaign.	Carried
Current	2013-07-041	Regional Meeting	Guide	That the revised Regional Meeting Guide be approved as a working document with the provision that the Convention Committee and staff may update forms, contracts, insurance providers, grammar and other information that does not conflict with NAWCC policies.	Carried
<b>END</b>	<b>Of</b>	<b>2012</b>			
Current	2012-12-061	Board of Directors	BoD Responsibilities	To amend Section B of the Board of Directors Responsibilities to read " <b>B.</b> The Board shall ensure that the Code and all associated policies and procedures are reviewed prior to the December meeting at least every other even numbered year for the purpose of maintaining its relevance to the Association and its members".	Carried
Current	2012-12-044	Chapters	Charter Document	WHEREAS; A new Chapter Charter Document was approved and adopted in December 2008, and WHEREAS; All new and existing Chapters have been issued a copy of the 2008 Chapter Charter Document, THEREFORE BE IT RESOLVED that all new and current Chapters are presumed to operate under the terms of that document. The new Chapter Charter Document may be found at <a href="http://www.nawcc.org/headquarters/members.docs.htm">http://www.nawcc.org/headquarters/members.docs.htm</a>	Carried <b><i>Supersedes 2006-06=030</i></b>
Current	2012-06-029	Executive Director	Monthly Reports	That the Executive Director shall prepare statistical reports monthly with full staff reports quarterly.	Carried
Current	2012-06-026	Members	Recruitment	That a member recruitment program is approved wherein regular members who recruit one or more new members with a regular membership will have their regular annual dues reduced from the standard amount to a lower amount the following year. The reduced dues amount shall, as a minimum, cover direct member benefits. The executive director shall be responsible for setting the reduced dues amount. The program shall run until the board chooses to cancel it.	Carried
Current	2012-06-	Executive Director	Fiduciary Bond	That the Executive Director will be required to report to the Board at each December meeting regarding proof of premium payment for the Fiduciary Bond including a waiver of subrogation and the Fidelity Bond	Carried

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	023			both for the Employee Retirement 401K Plan, and also the Directors and Officers insurance.	
	<b>END OF</b>	<b>2011</b>			
Current	2011-11-083	Corporate	Emergency Preparedness Plan	Resolved, that the Executive Director being responsible for the creation and maintenance of an emergency preparedness plan for all activities at our corporate facilities in Columbia, PA. Should conduct reviews of said plan or appropriate parts thereof with local emergency authorities at least bi-annually or more frequently if required, as well as with other authorities that may require such plans. Further that the Board be informed at each winter meeting of the status of such plans and modifications thereto as well as the outcome of the periodic reviews and exercises with authorities.	Carried <i>Supersedes</i> 2004-12-020
Current	2011-09-062	Employees	Employee Handbook	That the Employee Handbook dated September 1, 2011 be and is herewith accepted; further that changes to the following individual policy items shall require Board approval: Item 505 Business Travel Expenses, Item 601 Medical Leave, Item 710 Document Retention and Destruction Policy, Item 711 Whistleblower Policy, Item 713 Employee Code of Ethical Conduct, and the Employee Retirement Plan. Finally, that Board approval shall be required for changes to any Item 301 Employee Benefits listed that may result in a substantive increase in NAWCC financial liability.	Carried <i>Supersedes</i> 2006-10-044
Current	2011-09-061	Conventions, National & Regionals	Public Day Policy	That the provision for transition period scheduling and approvals in the Public Day Policy adopted March 29, 2011 by motion 2011-03-008 be removed in accordance with the conditions therein; the Committee having implemented procedures for public day event management approved by the Board June 8, 2011 by motion 2011-06-043; the revised policy to be in effect from September 29, 2011. The revised Public Day Policy may be found at <a href="http://www.nawcc.org/index.php/chapter-information/chapter-documents">http://www.nawcc.org/index.php/chapter-information/chapter-documents</a> .	Carried
Current	2011-09-060	Conventions, National & Regionals	Escorted Visitors Policy	That the Escorted Visitor Policy of April 30, 2006 be revised to reflect current Standing Rules terminology and membership options available, effective from September 29, 2011.	Carried
Current	2011-06-046	Chapters	Chapter Handbook	That the revised Chapter Handbook, as amended be and is herewith approved.	Carried <i>Supersedes</i> 2008-12-053
Current	2011-06-043	Regional Meetings	Public Day Management	That the proposed Public Day management policy and application/approval form as presented by the Convention Committee to be used by the committee and participating regionals be approved.	Carried
Current	2011-06-042	Regional Meetings	Report Forms	That the revised Regional Meeting Report Form and the National Representative Report Form be and are herewith approved.	Carried
Current	2011-05-019	Members	Procedure for Handling Complaints	Resolved, that the attached PROCEDURE FOR HANDLING COMPLAINTS RELATED TO MEMBER CODE OF ETHICAL CONDUCT be approved. Backup material can be found at <a href="http://www.nawcc.org/index.php/board-of-directors/back-up-materials/2011-bod-backup-material">http://www.nawcc.org/index.php/board-of-directors/back-up-materials/2011-bod-backup-material</a>	Carried <i>Supersedes</i> 2006-12-051
Current	2011-05-	Employees	Staff Code of Ethical Conduct	Resolved, that the attached Staff Code of Ethical Conduct be approved. Backup material can be found at <a href="http://www.nawcc.org/index.php/board-of-directors/back-up-materials/2011-bod-backup-material">http://www.nawcc.org/index.php/board-of-directors/back-up-materials/2011-bod-backup-material</a>	Carried

STATUS	NO.	CATEGORY	SUB-CATEGORY	MOTION TEXT	ACTION TAKEN
	018				
Current	2011-05-017	Board of Directors	Board Code of Ethical Conduct	Resolved, that the Board Code of Ethical Conduct be approved with revisions as presented. <a href="http://www.nawcc.org/index.php/board-of-directors/back-up-materials/2011-bod-backup-material">http://www.nawcc.org/index.php/board-of-directors/back-up-materials/2011-bod-backup-material</a>	Carried <b>Supersedes 2008-12-050</b>
Current	2011-05-016	Members	Member Code of Ethical Conduct	Resolved, that the revised Member Code of Ethical Conduct be approved as presented. Backup material can be found at <a href="http://www.nawcc.org/index.php/board-of-directors/back-up-materials/2011-bod-backup-material">http://www.nawcc.org/index.php/board-of-directors/back-up-materials/2011-bod-backup-material</a> .	Carried
<b>END OF 2010</b>					
Current	2010-05-033	Museum	Collections Management Policy	Resolved, that the proposed NWCM Collections Management Policy be and is herewith approved. This document is available at the BOD Backup Material link provided at the end of this notice. <a href="http://www.nawcc.org/index.php/board-of-directors/back-up-materials/2010-bod-backup-material">http://www.nawcc.org/index.php/board-of-directors/back-up-materials/2010-bod-backup-material</a>	Carried <b>Supersedes 2006-01-007</b>
Current	2010-05-032	Corporate	Watch and Clock Bulletin Institutional Subscriptions	Resolved, in order to further the educational aims of the organization, the Executive Director is authorized to establish procedures to offer institutions, such as libraries, schools, associations, etc., to acquire a regular subscription to "The Watch & Clock Bulletin". These procedures should follow the following guidelines: <ul style="list-style-type: none"> <li>- Such subscriptions shall be available for a yearly subscription fee, paid either by the institution itself, or as a gift to the institution paid by a third party (e.g. by a Chapter for their local public library).</li> <li>- The yearly fee shall be set by the Executive Director annually as part of the budgeting process, at a price not lower than 50%, and not higher than 75% of the regular membership fee for individuals.</li> <li>- The subscription shall be for the "Bulletin" only, i.e. NOT including the MART.</li> <li>- Bulletin subscribers under this scheme shall not be considered "members", i.e. they specifically shall have no voting rights or other privileges associated with membership.</li> <li>- The Executive Director shall also establish appropriate policies regarding the rights of "subscribers" to access NAWCC publications electronically.</li> <li>- The existing "free" subscriptions to the Bulletin currently already extended to horological museums, associations and periodicals on a reciprocal basis for the NAWCC library getting their publications is not covered by this motion.</li> </ul> A "subscription only" offer for individuals or businesses is NOT authorized at this time or by this motion	Carried
Current	2010-01-004	Committees	Convention Committee Guidance	Resolved, that the NAWCC Convention Committee Guidance Document as approved December 6, 2008, be amended as shown in the attached document. Changes from original text are in bold text. Document can be found at <a href="http://www.nawcc.org/index.php/board-of-directors/back-up-materials/2010-bod-backup-material">http://www.nawcc.org/index.php/board-of-directors/back-up-materials/2010-bod-backup-material</a>	Carried <b>Supersedes 2008-12-055</b>
Current	2009-06-025	Museum, Library	Ethics Policy	That the Board approve and adopt the National Watch and Clock Museum (including the NAWCC Library and Research Center) Ethics Policy Statement document dated June 9, 2009 as standing procedure of the NAWCC.	Carried
Current	2008-	Corporate	Document	That the Board accept the Document Retention and Destruction Policy as presented by the Executive	Carried

STATUS	NO.	CATEGORY	SUB-CATEGORY	MOTION TEXT	ACTION TAKEN
	06-022		Retention & Destruction	Director. A copy of the policy may be found at <a href="http://www.nawcc.org/headquarters/bod/boddrafts.htm">http://www.nawcc.org/headquarters/bod/boddrafts.htm</a>	
Current	2008-06-020	Finance	Investment of Available Cash	That the NAWCC controller, jointly with the executive director, be authorized to invest available surplus funds from the following accounts: William Pritchard Fund; Midwest Regional Scholarship Fund; Library Acquisition Fund and Museum Acquisition Fund. The funds will be invested in certificates of deposit with the Commerce Bank of PA or other NCUA/FDIC-insured institutions for up to one (1) year in duration.	Carried
Current	2008-06-016	Museum	Collection Plan	That the proposed NAWCC Museum Collections Plan be adopted as policy by the NAWCC. A copy of the plan may be found at <a href="http://www.nawcc.org/headquarters/bod/boddrafts.htm">http://www.nawcc.org/headquarters/bod/boddrafts.htm</a>	Carried
Current	2007-07-044	Finance	Securities Sale Protocol	That the Executive Director be and is herewith authorized to sell, assign and endorse for transfer, certificates representing stocks, bonds or other securities now registered or hereafter registered in the name of the National Association of Watch and Clock Collectors, Inc. (NAWCC), or in the name of any NAWCC affiliate as may be recorded in the NAWCC Bylaws or Standing Rules. The Executive Director will notify the Treasurer and receive his electronic or written consent prior to each such action. Further, a certification form for each transaction shall be completed as shown attached.	Carried
Current	2006-12-060	Members	Lifetime Membership Fees	That the Lifetime Membership program fees be restructured as follows, to be effective from February 1, 2007: Regular Lifetime Member Under Age 40: \$3,000.00 Age 40 and over: \$2,000.00 Associate Lifetime Member fees to be one-half (1/2) of Regular Lifetime Member fees.	Carried <i>Supersedes 2006-06-033</i>
Current	2006-08-039	Finance	Travel Expense	That the Board ratify the requirement that claimants must certify no reimbursements are being claimed for alcoholic beverages when filing NAWCC Travel Expense Vouchers, to conform with existing policy and as shown on the attached Travel Expense Policy and Voucher document. The updated policy and voucher may be found at: <a href="http://www.nawcc.org/headquarters/bod/boddocs.htm">http://www.nawcc.org/headquarters/bod/boddocs.htm</a>	Carried <i>Supersedes 2004-12-019</i>
Current	2006-06-022	Museum	Deaccession Policy	That items to be de-accessioned from the NAWCC Museum adhere to the same standards for de-accession dictated by the Pennsylvania Historical Museum Commission as stated in the Administrative Code of 1929, as amended.	Carried
Current	2006-01-005	Board of Directors	Meetings: 30-Day Waiver of Notice	That the Board approve revisions to the 30-Day Waiver of Notice Procedure as shown in the attached document, to include updating of the procedure title and posting of minutes references. Board procedures are found at: <a href="http://www.nawcc.org/headquarters/bod/boddocs.htm">http://www.nawcc.org/headquarters/bod/boddocs.htm</a>	Carried <i>Supersedes 2004-12-018</i>
Current	2007-06-029	Committees	NEC non-voting members	That the Nominating and Elections Committee Chair, at its discretion, may add nonvoting members as adjunct advisors to his committee to provide increased regional-based searches for future elected and appointed Board and Nominating and Elections Committee candidates.	Carried